

District-Wide School Safety Plan

The Cattaraugus-Little Valley Central School District supports the SAVE Legislation, and intends to engage in the planning process. The Superintendent of Schools encourages and advocates ongoing district-wide cooperation and support of Project SAVE.

Section 1:

A. PURPOSE

The Cattaraugus-Little Valley District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Cattaraugus-Little Valley School District Board of Education, the Superintendent of Cattaraugus-Little Valley CSD appointed a District-Wide School Safety Team and charged it with the development and maintenance of the District-Wide School Safety Plan.

B. IDENTIFICATION OF SCHOOL TEAMS

The Cattaraugus-Little Valley Central School District has appointed a District-wide School Safety Team consisting of, but not limited to, representatives of the School Board, students, teachers, administrators, parent organizations; school safety personnel; and, other school personnel. The members of the team and their positions or affiliations are as follows:

- Superintendent of Schools
- Head Bus Driver
- Board of Education Trustee(s)
- Elementary School Nurse
- Middle/High School Nurse
- Middle School Teacher
- Elementary Teacher
- High School Teacher
- Director of Buildings & Grounds
- ITS Director
- Elementary Principal
- Middle School Principal
- High School Principal
- School Resource Officer

C. CONCEPT OF OPERATIONS

The Cattaraugus-Little Valley Central School District plan guides the response to building needs. The District-Wide plan was created over a series of meetings with input from the Superintendent of Schools, building administrators, school resource officer, ITS Director, Head Bus Driver and faculty. Meetings were held with members of the County

Emergency Response Management Team in the initial draft of the district plan. Meetings will be held during the year to review. There is an electronic plan and paper copies accessible to the district's school emergency response team, law enforcement and county EMS.

In the event of an emergency or violent incident, the initial response to all emergencies will include a response by the Emergency Response Team. Upon activation of the School Emergency Response plan, the Superintendent of Schools will be notified and will contact members of the response team and local emergency officials in coordination with County EMS members and local law enforcement.

D. PLAN REVIEW AND PUBLIC COMMENT

This plan is made available for public comments at School Safety Meetings held at a minimum of three times/year. There is a meeting held in the summer to update the plan and discuss with the BOE, another in fall and again in spring. The District-Wide School Safety Plan is submitted to NYSED. The plan is reviewed periodically during the year in collaboration with the community, School Resource Officers, faculty and Board of Education. A copy of this plan is available on the district website.

Section II: Risk Reduction/Prevention and Intervention

A. PREVENTION/INTERVENTION STRATEGIES

Program Initiatives

Programs and activities are in place for improving communication among students and between students and staff, and for reporting of potentially violent incidents. These programs are supported through the Elementary, Middle School and High School Student Services offices. Additional supports are in place in collaboration with our School Resource Officer. The School Resource Officer provides on-going educational programs in classrooms on school safety awareness and prevention. After school programs are available including a student supported Natural Helpers program to identify peer-to-peer supports and resources. Students have access to the Cattaraugus County Youth Court program to support efforts to resolve issues. An anonymous hot line for the reporting of bullying is accessible on the district's website. The student organization, "Natural Helpers" will survey students on a yearly basis to address issues and concerns in order to prioritize resources and needs. The information is shared with faculty at a district meeting in order to keep the faculty apprised of areas of needs.

Training, Drills, and Exercises

Faculty receive annual multi-hazard school safety training for staff on opening day. Students participate in scheduled drills (lock out, lock down, shelter in place, fire drills and evacuation drills). Faculty have a flip chart that provides reference to procedures

for each of the emergency responses. Tabletop exercises are scheduled each year with local emergency responders.

All staff are screened in accordance with NYSED regulations including a fingerprint background check. This is coordinated through our School Resource Officer and District Office. There is a collaborative agreement with the Sheriff's office for the responsibilities of the School Resource Officer.

Implementation of School Security

The Board of Education authorizes the hiring of a School Resource Officer with the County. Security devices are in place in accordance with our school safety plan in order to provide the district with ready access to means to secure the facilities and monitor entrances to the school. Additional security measures of IDs and a sign in and out procedure are in place.

Vital Educational Agency Information

Vital information is maintained in a confidential database on laptops and readily accessible to identified members of the school safety team.

B. EARLY DETECTION OF POTENTIALLY VIOLENT BEHAVIORS

Our school administrators, guidance counselors and School Resource Officer attend school safety training provided through our insurance carrier and through NYSED resources. This includes DASA training and annual school safety training available to school resource officers and faculty. The programs provide for the means to assess possible risk factors for early detection of potentially violent behaviors.

C. HAZARD IDENTIFICATION

Sites of potential emergency have been identified that include school buildings, adjacent buildings, off-site responses, and properties adjacent to the school. Training on how to respond to a hazard is included in yearly faculty training sessions.

Section III: Response

A. NOTIFICATION AND ACTIVATIONS (INTERNAL AND EXTERNAL COMMUNICATION)

An electronic school safety plan is accessible to members of the safety team and includes all means for contacting appropriate law enforcement officials in the event of a violent incident. This includes notification of our School Resource Officer, and local law enforcement agencies. Systems are in place for notification including phones, hand-held radios, intercom and resources available through our School Resource Officer and law enforcement. In the event of an emergency, hand-held radios are used to be in

communication with administrators and the School Resource Officer. The intercom is used to inform faculty and students of an emergency.

Parents and guardians are informed of responses using the District's school website, Facebook page, and global calls made home to all families. This includes notification to faculty and Board of Education Trustees.

B. SITUATIONAL RESPONSES MULTI-HAZARD RESPONSE

The district consulted with the County Emergency Response Management team in the coordination of a multi-hazard response. The plan is available to all members of the school safety team.

Responses to Acts of Violence: Implied or Direct Threats

Policies and procedures are in place for implied and/or direct threats of violence in accordance with our school safety plan. All staff participate in yearly training on how to identify, report, and respond to threats. All staff have access to a school safety flip chart with procedures on how to respond to violence on school property.

Response Protocols

The district has a multitude of protocols in place to respond to bomb threats, hostage taking, intrusions and kidnappings specified in our school safety plan. This includes reporting and communication with law enforcement agencies and school staff. A debriefing meeting is scheduled after every response and information is distributed to parents and the school community as needed.

Arrangements for Obtaining Emergency Assistance from Local Government

Meetings are held on a yearly basis with members of the County Emergency Response Agencies in order to coordinate responses. The Superintendent/designee will contact 911 and other local government agencies for notification and/or assistance.

Procedures for Obtaining Advice and Assistance from Local Government Officials

A plan is in place for the Superintendent/designee to contact emergency services for coordination and implementation of the school safety plan. Included in the plan is response from EMS, local, county and state police agencies.

District Resources Available for Use in an Emergency

The district has access to busses in the event of an emergency. Local facilities have been identified in the event of an emergency.

Procedures to Coordinate the Use of School District Resources and Manpower during Emergencies

Meetings have been held, and procedures are in place, for an incident command center on site and off site as needed with designated officials to control the incident (EMS, Sheriff's and local police in collaboration with school officials).

Protective Action Options

Procedures are in place for school cancellation, early dismissal, evacuation, sheltering sites and other emergency responses in accordance with our school safety plan.

Procedures are in place to expedite transportation.

Section IV: Recovery

A. DISTRICT SUPPORT FOR BUILDINGS

There is an emergency response and post-incident plan in place to coordinate reunification.

B. DISASTER MENTAL HEALTH SERVICES

A team of responders is in place including guidance counselors and other outside agencies, to support post-incident response. A debriefing plan will be implemented in order to assess current violence prevention and school safety activities on a yearly basis and as needed upon a debriefing of an incident.