

UNOFFICIAL MINUTES
CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
Regular Meeting
March 26, 2024

The regular meeting of the Cattaraugus-Little Valley Central School Board of Education was called to order in the MS/HS LGI room at 6:30 p.m. by Ben Stoll, Board President.

Members Present: Ben Stoll, Board President
Christopher Shattuck, Vice President
Stacey Aguiar
Jim McDonnell; via Zoom, non-voting
Tim Walsh

Members Absent: Carrie Colburn-Mozes
Jason Opferbeck

Administration: Sharon Huff, Superintendent
Molly Wallschlaeger, Elementary Principal
April Preston, Middle School Principal
Tina Maines, High School Principal
Robert Miller, Director of Technology
Megan Brown, Educational Support Learning Loss Coordinator
Paula Jones, District Clerk
Sally Hadley, Business Executive

Student Members: Loren Maguda, absent

Participants: Kelly Benzel
Dan Lemk, Transportation Supervisor
Wayne McGuire, Director of Facilities

Mr. Stoll led everyone in the Pledge of Allegiance.

PRESENTATION:

Post Prom—Kelly Benzel—

Mrs. Benzel reported that 80 students responded to an initial survey put out by the Post Prom Committee and 92% of those who responded indicated that they plan on attending the event. If this is the case, this will be the largest group of students at a Post Prom event so far.

The committee decided to adjust the time this year to 11 p.m.-3 a.m.

POST PROM EVENT

They are also expanding their request to use both the HS & MS gymnasiums as there is interest in 9-square, basketball and volleyball in High School gym with three inflatables and other activities including a photo booth, caricature artist and bracelet creation in the Middle School gym. The activities will run for three hours with the last hour of the event reserved for distributing prizes and gifts.

The team has also purchased magnetic sleeves for students to display their photo booth pictures and is looking into once again providing t-shirts.

Mrs. Benzel described how the committee will be awarding the many available prizes, with each student going home with at least a \$25 gift card.

This year, the Post Prom committee is interested in providing bus transportation for students. If approved, and if enough students are interested, participants could park at the school and head to prom on the bus, then return on the bus to the school for the post prom party.

Dr. Huff is working on setting up insurance coverage for transportation through the district insurance carrier if the Board approves the post prom event.

Transportation Budget—Dan Lemk—

Mr. Lemk reported that the district has nine vehicles that are seven or eight years old due to the interruption in the replacement schedule caused by keeping vehicles during COVID for social distancing purposes. All of these are out of warranty. Each year since COVID in 2020, there has been a 30% increase in parts for these vehicles, totaling a 90% increase in the past three years. He also reported that Type A buses for minibuses are no longer available, so he has had to look at alternate options for their replacement. The quotes for shortened full-sized buses run the same as the cost for full-sized buses. The Transportation Supervisor used the quotes to put together a replacement schedule that would get the district back on track to the normal turnover rate for vehicles. The first round of this schedule will cost \$1.5 million (just over \$150,000 with the 90% transportation aid), but costs will taper off over the next few years.

BUDGET—
TRANSPORTATION

6:45 p.m.—Kelly Benzel exited the meeting.

Dr. Huff provided Board members with a comparison of the costs of buses since the 2018-2019 school year. In 2018-2019, a 72-passenger bus cost approximately \$116,900. A 72-passenger bus for 2024-2025 is priced at \$184,806. Similarly, while 30-passenger buses are no longer available, in the 2019-2020 school year one of these was priced at \$57,300. Replacement with a 35-passenger bus will cost around \$158,470 per bus. The district also needs to replace two wheelchair buses, which in 2020-2021 cost \$69,200/bus and will now cost \$178,778/bus.

The total proposed purchase comes to \$1,572,189.96, but with transportation aid, this is reduced to \$157,219. The resale value for these vehicles is estimated at \$97,719.

On the addendum is the legal notice for the budget vote/election. The transportation proposition does contain language that NY state transportation aid is used to offset the costs of these bus purchases, in order to inform the community of the actual costs to the district. The Superintendent noted that perhaps some informational budget videos are warranted as well to clarify the cost implications to the community. Dr. Huff presents the budget each year to local Fire Departments and senior citizen groups.

A Board member questioned what would happen if the buses are not replaced on this schedule. There would be significant costs for repairs as after five years the buses are out of warranty, and anything off warranty is an out-of-pocket cost for the district. Another Board member questioned if there is any way that purchases could be put off. This would just be delaying the inevitable large purchases. Mr. Lemk has looked into the option to lease buses for the 5-year plan. This would break down to \$35,000 annually, but the district would still be responsible for the vehicle maintenance and repair. Dr. Huff would have to look into the implications of leasing related to transportation aid, but currently the district needs to get the legal notice out for publishing in the newspapers.

It was mentioned that the more vehicles the district replaces in the next three years, the fewer electric buses that will have to be purchased right away [when the governor's mandate to begin purchasing electric buses goes into effect in 2027]. Regarding the rest of the transportation department's budget, the budget for parts vendor purchase orders had to be increased due to the rising costs of parts, however, the district is saving about \$13,000 annually by bringing back trainings in-house, so the remaining budget came out ahead.

Buildings & Grounds Budget—Wayne McGuire—

Mr. McGuire distributed to Board members the Maintenance/Grounds department replacement schedule for heavy duty and cleaning equipment.

Some items were marked yellow, indicating that they were included in the previous budget, but because of supply chain issues, still have not been received.

The Director of Facilities noted the significant increases in the cost for maintenance trucks as well. A truck that, in 2022, cost around \$42,000 was listed last year at around \$62,000 and is now priced at around \$85,000.

Due to equipment received using COVID funds, Mr. McGuire was able to change replacement dates on some of the cleaning equipment and spread out replacement dates for cleaning equipment on the schedule. The district is still waiting to receive a floor burnisher that was to be replaced in 2023.

The maintenance budget is up overall by about \$28,000, mainly due to the increase in the truck price. Mr. McGuire has been able to keep a lot of the costs down and was able to purchase several supplies prior to price increases.

Technology Budget—Robert Miller—

Mr. Miller shared that a big change for the technology department budget is that the district will now be using laptops for grades 3-12 and iPads PK-2. Previously laptops were only used for students in the upper grades. The goal will be to cycle laptops for at least three years with the hopes of getting four years from laptops for the younger students who do not take their devices home at night (grades 3-5). The laptops will be distributed to students starting in 3rd grade and will then be replaced in 7th grade and 10th grade.

For the younger students, the laptops will not have a touch screen and will be compliant for computer-based testing. The department has also decided to purchase devices with harder cases to avoid screen breakage. Older students will receive 2-in-1 devices with touch screens.

BUDGET—
BUILDINGS AND
GROUNDS

BUDGET—
TECHNOLOGY

The devices will be able to be sent back once a year for up to three years to be fixed. The Director of Technology has also budgeted this year for more laptops for staff as teachers no longer want to use desktop computers.

Other big purchases for the department include Cleartouch Boards for conference rooms, offices, and rooms that have been under construction, docking stations, and a networked Color Printer.

Other wireless accessories such as mice, keyboards, speakers, and presentation clickers are also part of the department's budget.

Mr. Miller talked about this year's proposed Erate Project through BOCES to replace the core (switches) in the main closet, as well as about Digital signage, Apptegy (new website), Papercut, Raptor, QWare integration and other plans for the budget.

CORRESPONDENCE:

BOCES Election Information—

Board members received information about candidates for the upcoming BOCES election.

BOCES
INFORMATION

BOCES Annual Meeting & Dinner—

The annual BOCES meeting and dinner will take place on April 10, 2024 at 6:00 p.m. Board members should RSVP to Paula Jones by March 29, 2024 if they are interested in attending the dinner meeting.

ADMINISTRATOR REPORTS:

Elementary Principal, Molly Wallschlaeger—

This month Mrs. Wallschlaeger decided to highlight the kindergarten team. She noted that each member of this team has different strengths and once a month they plan differentiated activities so students can move between the classrooms for different learning experiences.

ELEMENTARY
PRINCIPAL REPORT

The principal thanked the Pack Pride Committee for their work on a positive behavioral incentive program. Students earn tickets for positive behaviors and the Wall of Fame showcases the top ticket winners.

This upcoming month in the Elementary school is all about assessment. UPK screening is scheduled for April 8th and ELA testing for grades 3 and 4 will take place on April 16th and 17th. The UPK site visit will also be on April 16th and Mrs. Wallschlaeger will be working on the Quality Assurance Protocol for the UPK program.

Recent community engagement activities included the STREAM Fair on March 23rd, which involved lots of planning and time, and the Leap Year dance, which brought a huge crowd.

Dr. Huff asked the principal to share projected enrollment numbers/class sizes for next year with the Board. Class sizes are projected to range from 13 to 16 or 17 students per class.

Middle School Principal, April Preston—

Mrs. Preston shared with the Board about the recent 8th grade trip to Washington, D.C. This is the first time that the group has gone to D.C. in March instead of June. The weather was cooler this month, removing the typical concerns about overheating.

MIDDLE SCHOOL
PRINCIPAL REPORT

Mrs. Preston shared that there were more schools from down south visiting the capital at this time, but it was still less crowded this time of year than towards the end of our school year. Students who did not go on the trip had good attendance at school when the rest of the class was away and were able to take some virtual tours of the capital while remaining at CLV. While in D.C., congressman Nick Langworthy took the time to meet and talk with our students and arranged a special tour of the capital building for them.

The week prior to the field trip, the middle school kicked off the Olweus Anti-bullying program with an assembly with Jared Campbell and fun activities throughout the week.

The principal gave recognition to several individuals who helped out recently with the 5/6 grade activity night and also recognized students who were inducted into the National Junior Honor Society. She also noted upcoming activities such as a 5th grade field trip to Allegany State Park and another 8th grade field trip to the WW2 Museum in Eldred, PA.

Mrs. Preston was also asked to share her class sizes with the Board, but the numbers for the Middle School were for current enrollment. The principal noted that some of the large gaps in the 8th grade class sizes are due to some students being enrolled in advanced placement classes. She also noted that the goal is to always keep the number of students in an AIS class under five in order to be able to address learning gaps.

A Board member asked how long each class period runs. Grades five and six run longer periods (52 minutes) for core classes than grades seven and eight (42 minutes) absorbing periods 7/8 into their core classes.

High School Principal, Tina Maines—

Mrs. Maines covered several events in the High School during her Board report. February 15th was National School Resource Officer Day (thanks went out to Deputy Miller), March 7th was a Sweatshirt Scholarship Day, March 5th the Save A Life Tour came to our campus (distracted driving presentations and simulators for students to experience some effects similar to those of DWI and distracted driving), and February 26th was a Jared Campbell assembly addressing bullying and resiliency. The High School has also been working on the implementation of an incentive program with weekly prizes.

Mrs. Maines congratulated Loren Maguda and the cast and crew of Sister Act, Jr. for their performances and also mentioned that Juniors and Seniors have been taking field trips to visit colleges and attended a college fair at SBU.

Congratulations to Katie Mitrowski, ag teacher and FFA Advisor, who received the District 10 Golden Owl Award for the second year in a row. The principal noted that CLV is very fortunate to have her as part of our faculty.

The Winter Sports Awards ceremony on February 28th honored winter athletes. Mrs. Maines noted that she would like to switch the date for the Spring Sports Awards from June 10th to the 11th as the Seniors will be returning from their Senior Trip on the 10th.

HIGH SCHOOL
PRINCIPAL REPORT

The principal also offered congratulations to Tia Helgager for being awarded the Character Athlete Award for Section VI Athletics, and to this year's inductees to the National Honor Society whom she named.

Yesterday an event was held to distribute information to families about college courses for High School students (SUPA night). It was noted that, if a student were to take all of the college classes offered at CLV while in High School, it could cover a full year of credit for Syracuse University. That full year of classes taken at the University itself would cost around \$86,000.

Mrs. Maines also noted that it was great to see so many community members at the STREAM Fair, and that there will be a mini graduation for our exchange student, as well as the annual talent show later this week.

Dr. Huff asked Mrs. Maines to share her current enrollment numbers with the Board. The principal noted that all High School teachers are fully scheduled. She also noted that some of the agriculture classes do include dual enrollment for college classes. Also, the new Business teacher has applied and been approved to teach six JCC business classes next year.

Mrs. Maines noted that a difference between the High School scheduling and the Middle School scheduling has to do with constraints, particularly those created when Juniors and Seniors attend ½ day BOCES classes and need to fit classes into their schedule when they are on campus. Over 50% of our students in those grade levels are attending BOCES, leading to some larger classes opposite those times.

Director of Special Education, Amy Blair—

Ms. Blair was unable to attend the meeting this evening, but Dr. Huff was able to share her report with the Board.

Ms. Blair and Mrs. Wallschlaeger recently completed a three-day "Train the Trainer" program at CA BOCES for CPI. Mrs. Wallschlaeger reported that this was mostly about preventing and de-escalating situations verbally and respectful holds only if necessary. She noted that she is interested in getting as many staff in the Elementary as possible trained in the verbal de-escalation aspect and teams trained in the whole gamut of the program. The two administrators will need to complete an instructor's exam and can then be certified to instruct others at our school in this program.

Director of Technology, Robert Miller—

Mr. Miller has been working on preparing the budget for the technology department and using Classlink to help evaluate software requests from the teachers. He noted that when the department receives a request for software, they check with the principals to be sure the software supports the curriculum and check to see if the desired software mimics another program that has already been purchased.

The Director of Technology noted that door swipes, including on the ag barn, are 95% programmed and installed, however the older entry systems still need to be configured to "talk" to the new phones. The department is ordering hardware for areas such as the band rooms, cafeterias, etc. where louder rings are needed.

Mr. Miller also discussed rolling out a keyboarding curriculum for the school and the part that CABOCES might play in that.

DIRECTOR OF
SPECIAL
EDUCATION
REPORT

DIRECTOR OF
TECHNOLOGY
REPORT

In his report, the Director included a screenshot of a template of the new website. The site will be linked to the district’s social media live feed, which should help in keeping everything up to date.

A current concern of the department has been trying to get the fax numbers back up and working. The numbers for the fax machines were ported to the new phone system along with the rest of the phone numbers, so they were not working as fax numbers. The team is working to get them back and ported over to the new eFax service. With the new system, individuals will have an option to receive an email about a fax when it comes in, as well as the fax itself.

Educational Support Learning Loss Coordinator/AP, Megan Brown—

Mrs. Brown reported that, through the Olweus Program, the Middle School has been implementing a positive incentive program. Students receive tickets for going “above and beyond,” which are then used for a drawing and rewarding celebrations. High School students have also been participating in a positive incentives program. The Educational Support Coordinator also shared information with the Board on iReady data, showing student growth from the beginning of the year to mid-year. The data showed growth in every area. Mrs. Brown noted that she will continue to work with teachers on talking to students about their own growth.

EDUCATIONAL
SUPPORT
COORDINATOR/
AD REPORT

Mrs. Brown expressed thanks to Mrs. Stoll’s classes for putting together kits with Solar Eclipse glasses and information about the event to go home tomorrow with every CLV student.

SUPERINTENDENT’S REPORT:

STREAM Fair—

Dr. Huff noted that the STREAM Fair was great and that 11 staff participated in the event.

SUPERINTENDENT
REPORT

STREAM FAIR

Fire Department Tours—

Mr. McGuire helped Dr. Huff provide tours of the new ag barn and technology spaces for members of the Otto, East Otto, Little Valley, and Cattaraugus Fire Departments. This will be helpful for them in the event of an emergency. Mr. McGuire was able to take them to see other parts of the building that they had requested to see as well.

FD TOURS OF NEW
SPACES

Power Outages—

There will be a scheduled power outage at the school on Monday, April 1st. This will affect the MS/HS and possibly the District Office for just a few hours.

POWER OUTAGES

There was also an outage planned for April 4th for installation of the new chiller unit, but this is not going to take place due to paperwork issues on the electrician’s end.

Calendar—

On the addendum for tonight is approval of the 2024-2025 school year calendar. Additions for next year’s calendar include days off for Lunar New Year and two rating days (as opposed to one) at the end of the year. The proposed calendar calls for two days for professional development at the end of August (down from three in past years). The Superintendent noted that the Winter break is scheduled to run through January 1st. She is working with the district unions to swap out dates for a paid holiday as some of the contracts give January 2nd as a paid day off, but there is concern that

24-25 CALENDAR

students would not show up for school if they were just scheduled to attend on Friday that week.

The calendar accounts for 181 student days (building in for snow days), and 188 staff days.

24 - 25 Budget—

Dr. Huff noted that the 2024-2025 budget is one of the most challenging budgets that districts have faced due to circumstances beyond our control. She does not expect that the governor will have a state budget ready by April 1st. Tonight's proposed district budget is based on the governor's preliminary budget.

BUDGET

The Superintendent noted that the biggest drivers of this budget are transportation costs and health insurance costs.

Sally Hadley distributed the first draft of the budget and reviewed the proposal.

At the next BOE meeting Mrs. Hadley and Dr. Huff will go into the budget in greater detail as the Board will need to adopt the budget at the April 16th BOE meeting at the latest.

Capital Outlay—

Each year the district has the opportunity to address smaller capital project needs with a Capital Outlay project. The maximum of \$100,000 for this project can be built into the budget and is aidable. Items under consideration for a Capital Outlay project for next year include replacing the soundboard for the High School gymnasium, a backflow preventer, replacing Elementary gym lights with LED lights as has been done in the High School gym, etc.

CAPITAL OUTLAY
PROJECT

There will be a SEQR for adoption at an upcoming Board meeting for this project.

Legal Notice—

On the addendum as Exhibit A is the annual legal notice for the upcoming budget vote/election of trustees. This has been reviewed by Hodgson Russ and Paula Jones will make sure that it runs in the district's official newspaper at the appropriate times. The notice contains dates for the Board public hearing and budget vote as well as other deadlines and lists the propositions to be voted on. Proposition 1 is for approval of the budget but does not list a dollar amount as it has not yet been approved by the Board. Proposition 2 is for the acquisition of school buses and includes language indicating that these costs will be partially offset by state aid. Dr. Huff will also be impressing this on those who attend the community meetings about the budget. Proposition 3 is for an increase to the local libraries' funding. The notice also indicates that the vote will fill three at-large positions on the Board of Education.

ANNUAL LEGAL
NOTICE

Data Security Audit—

Dr. Huff has been working with Rob Miller on an upcoming Data Security Audit. The Superintendent noted that Randolph CSD was kind enough to send out info about this new audit and our district has been preparing for it and will continue with additional preparations.

DATA SECURITY
AUDIT

8:37 p.m.—The Board took a 5-minute break. Wayne McGuire, Daniel Lemk, Molly Wallschlaeger, April Preston, Tina Maines, Robert Miller, and Megan Brown exited the meeting.

FINANCIAL REPORTS:

FYI: Financial Warrants

FINANCIAL
REPORTS

POLICY:

Policy 5230—Acceptance of Gifts, Grants and Bequests to the District; 2nd Review

Policy 5630—Facilities: Inspection, Operation, and Maintenance; 2nd Review

Policy 5730—School Bus Safety; 2nd Review

Policy 5740—Qualifications of Bus Drivers; 2nd Review

Policy 8320—Textbooks, Library Materials, and Other Instructional Materials; 2nd Review

POLICIES 5230,
5630, 5730, 5740,
8320

BOARD MINUTES/CONSENT ITEMS:

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to approve consent items as presented:

- a. Approve the minutes of the Board of Education meeting held Tuesday, March 12, 2024.

MINUTES 3-12-24

MOTION: Carried 4-0

REGULAR BUSINESS:

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to approve the Regular Business Items as presented:

- a. Approve the CSE/CPSE Action Items dated March 9, 2024-March 22, 2024.
- b. Approve the treasurer’s report for February 2024.
- c. Approve calendar for the 2024-2025 school year as presented.

CSE/CPSE ACTION

TREASURER’S
REPORT

2024-2025
CALENDAR

MOTION: Carried 4-0

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to adopt the following resolution:

GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES

COOPERATIVE GAS
BID

FOR

Cooperative Natural Gas Supply Bid WFL 2025-19

WHEREAS, The Board of Education, Cattaraugus-Little Valley Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...

WHEREAS, The Board of Education, Cattaraugus-Little Valley Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Cattaraugus-Little Valley Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Cattaraugus-Little Valley Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Cattaraugus-Little Valley Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Cattaraugus-Little Valley Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Cattaraugus-Little Valley Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Superintendent on behalf of the Board of Education, Cattaraugus-Little Valley Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum

number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

MOTION: Carried 4-0

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to adopt the following resolution:

A RESOLUTION, DATED MARCH 26, 2024, APPROVING THE NOTICE OF ANNUAL MEETING AND VOTE OF THE CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL DISTRICT, CATTARAUGUS COUNTY, NEW YORK (THE "DISTRICT"), AND DIRECTING THAT SUCH NOTICE BE PUBLISHED IN THE DISTRICT'S OFFICIAL NEWSPAPER(S).

ANNUAL LEGAL NOTICE

BE IT RESOLVED by the Board of Education (the "Board") of the Cattaraugus-Little Valley Central School District, Cattaraugus County, New York (the "District") as follows:

1. The Board hereby directs that a proposition to authorize the purchase of school buses (and related equipment) and the financing thereof be included in the legal notice that is required to be provided in connection with the District's annual meeting and vote that is scheduled for May 21, 2024 (the "Notice of Annual Vote"); and
2. The Board hereby approves the Notice of Annual Vote in substantially the form attached hereto as "Exhibit A" with such variations as may be approved by District officials, working in tandem with the District's legal counsel to effect the wishes of the Board; and
3. The District Clerk, working in consultation with the District's counsel, is hereby directed to publish the Notice of Annual Vote four times in the seven weeks preceding the date of the Annual Vote, to-wit, May 21, 2024. Such publication will take place in the District's official newspaper(s), with the first publication to take place not more than 49 days nor less than 45 days prior to the vote; and
4. The District Clerk is hereby authorized to work in tandem with the District's legal counsel to amend and publish a revised Notice of Annual Vote; and
5. This resolution shall take effect immediately.

Exhibit A

NOTICE OF ANNUAL MEETING AND VOTE OF THE
CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a public hearing for the qualified voters of the Cattaraugus-Little Valley Central School District, Cattaraugus, New York (the "District") on the proposed 2024-2025 budget will be held in the MS/HS Theatre, 25 North Franklin Street, Cattaraugus, New York on Tuesday, May 14, 2024 beginning at 6:30 P.M.

NOTICE IS ALSO GIVEN that the annual meeting and vote of the qualified voters of the District (the "Annual Meeting and Vote") will be held on Tuesday, May 21, 2024, from 11:00 A.M. to 8:00 P.M., prevailing time, in the MS/HS Atrium located at the District's Cattaraugus Campus, 25 North Franklin Street, Cattaraugus, New York 14719 for the purposes of electing three (3) at-large members of the Board of Education of the District (the "Board"), voting on the budget for the upcoming (2024-2025) fiscal year, voting on a proposition to authorize the purchase of school buses and related equipment and the financing thereof, voting on a proposition to increase the local library appropriation, and transacting such other business as may be authorized by law.

NOTICE IS ALSO GIVEN that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the ensuing 2024-2025 school year for school purposes, exclusive of public moneys, specifying the several purposes and amount of each. Such statement shall be completed at least seven days before the budget hearing at which it is to be presented and copies thereof shall be prepared and made available, upon request, to District residents during the period of seven days before the budget hearing and/or fourteen days immediately preceding the Annual Meeting and Vote, except Saturdays, Sundays or holidays, at the District Office located at the Cattaraugus Campus, 25 North Franklin Street, Cattaraugus, New York 14719, or by contacting Paula Jones, District Clerk at pjones@clvschools.org or (716) 257-5293 between the hours of 8:00 A.M. and 3:00 P.M.

NOTICE IS ALSO GIVEN that the voting business to be conducted at the Annual Meeting and Vote will consist of voting on the Board election, the following propositions, as well as any other matters as may be lawfully presented at the meeting:

PROPOSITION NO. 1
2024-2025 BUDGET

Shall the following resolution be adopted?

RESOLVED, that the budget for the Cattaraugus-Little Valley Central School District, Cattaraugus County, New York (the "District") for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as presented by the Board of Education, is hereby approved and adopted and the required funds therefore are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

PROPOSITION NO. 2
ACQUISITION OF SCHOOL BUSES
(AND RELATED EQUIPMENT AND SUPPLIES)

Shall the following resolutions be adopted?

RESOLVED, that the Board of Education of the Cattaraugus-Little Valley Central School District, Cattaraugus County, New York (the "District"), is hereby authorized to purchase school buses (and related equipment) for use in the transportation program of the District, at an estimated maximum aggregate cost of \$1,595,000, and to expend therefor a sum not to exceed \$1,595,000; and be it further

RESOLVED, that the sum of \$1,595,000 (which includes certain up-front financing costs), plus an amount for interest thereon, shall be funded by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law; and be it further

RESOLVED, that in anticipation of such tax, bonds or other obligations (including, without limitation, serial bonds, statutory installment bonds, bond anticipation notes and/or obligations arising under leases, lease/purchase contracts or installment purchase contracts having a term of not more than five years) of the District shall be issued or entered into in accordance with applicable provisions of New York State law; and be it further

RESOLVED, that New York State Transportation Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

PROPOSITION NO. 3
LOCAL LIBRARY APPROPRIATION

Shall the following resolution be adopted to wit?

RESOLVED, that the annual appropriation for the operation of the Cattaraugus Free Library is hereby increased by \$10,000 for a total of \$95,000, and that the annual appropriation for the operation of the Memorial Library of Little Valley is hereby increased by \$10,000 for a total of \$95,000, for a collective total of \$190,000, and the Board of Education of the Cattaraugus-Little Valley Central School District is hereby authorized to levy and collect taxes in the District for payment thereof.

NOTICE IS ALSO GIVEN that an election for members of the Board shall be held to fill three (3) at-large positions created by the expiration on June 30, 2024, of the terms of Carrie Colburn-Mozes, Jim McDonnell, and Jason Opferbeck. The three candidates with the highest vote totals will serve three-year terms commencing July 1, 2024 and ending June 30, 2027.

NOTICE IS ALSO GIVEN that all candidates for the office of member of the Board shall be nominated by petition. Each petition shall be directed to the District Clerk, shall be signed by at least 25 qualified voters of the District, or 2% of the number of voters who voted in the preceding Annual Meeting and Vote, whichever is greater, state the residence of each signer, and shall state the name and residence of the candidate. Each petition must be filed in the office of the District Clerk between the hours of 9:00 A.M. and 5:00 P.M. not later than the 30th day preceding the annual meeting and election, to-wit, April 22, 2024.

NOTICE IS ALSO GIVEN that the Annual Meeting and Vote will be conducted by the use of voting machines; that the Board has adopted rules and regulations relative to the submission of questions or propositions by the electors of the District to be placed on such machines, subject to the Education Law of the State of New York; copies of which may be obtained upon request from the District Clerk.

NOTICE IS ALSO GIVEN that applications for absentee and early mail ballots may be obtained beginning 30 days before the Annual Meeting and Vote at the office of the District Clerk between the hours of 8:00 a.m. and 4:00 p.m. except Saturdays, Sundays and holidays. Completed applications must be received by the District Clerk at least seven days before the date of Annual Meeting and Vote (May 14, 2024) if the ballot is to be mailed to the voter, or the day before the Annual Meeting and Vote (May 20, 2024), if the ballot is to be delivered personally to the voter. Completed absentee or early mail ballots must be received by the District Clerk no later than 5:00 p.m. on May 21, 2024. A list of all persons to whom absentee and early mail ballots have been issued shall be available for inspection to qualified voters of the District in the office of the District Clerk on and after April 22, 2024 (excluding Saturdays, Sundays and holidays) during regular office hours until the date of the Annual Meeting and Vote. In addition, such list shall also be posted conspicuously at the places of voting during the hours of the Annual Meeting and Vote.

NOTICE IS ALSO GIVEN that Voter Registration will take place in the office of the Board of Elections, 207 Rock City Street Suite 100 Little Valley, New York through May 16, 2024, except Saturdays, Sundays, and holidays between the hours of 8:00 A.M. and 3:00 P.M., Prevailing Time, in preparation of the register of the District for the Annual Meeting and Vote, and any person shall be entitled to have his or her name placed upon such register, provided that he or she is known or proven to the satisfaction of such to the District Clerk to be then or thereafter entitled to vote at said Annual Meeting and Vote to be held on May 21, 2024. Potential voters may also register with the Board of Elections by filing an online application with the Department of Motor Vehicles by visiting: <https://dmv.ny.gov/more-info/electronic-voter-registration-application>. The register prepared pursuant to Section 2014 of the Education Law shall be filed in the office of the District Clerk and will be open for inspection by any qualified voter of the District on each of the five days prior to and the day set for the Annual Meeting and Vote between the hours of 8:00 A.M. and 3:00 P.M., Prevailing Time, except Saturday and Sunday, May 18 & 19, 2024.

NOTICE IS ALSO GIVEN that military voters who are not currently registered may apply to register as a qualified voter of the District by requesting and returning a

military voter registration application to the District Clerk. Completed military voter registration application forms must be received in the office of the District Clerk no later than 5:00 p.m. on April 25, 2024. A military voter may indicate a preference for receiving the registration application by mail, facsimile transmission, or electronic mail, or may submit a registration application through the Department of Motor Vehicles website at <https://dmv.ny.gov/more-info/electronic-voter-registration-application>.

NOTICE IS ALSO GIVEN that military voters who are qualified, registered voters of the District may apply for a military ballot by requesting an application from the District Clerk. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 p.m. on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate a preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail.

Dated: March 26, 2024

CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL DISTRICT
 PAULA JONES
 DISTRICT CLERK

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Benjamin Stoll, President	VOTING	Y
Christopher Shattuck, Vice President	VOTING	Y
Stacy Aguiar	VOTING	Y
Carrie Colburn-Mozes	ABSENT	
Jim McDonnell	ABSENT	
Jason Opferbeck	ABSENT	
Tim Walsh	VOTING	Y

PERSONNEL:

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to approve the following Personnel Items for the 2023-2024 school year:

- | | |
|---|---|
| <ul style="list-style-type: none"> a. Approve Summer Wilson as a substitute teacher for the 2023-2024 school year, pending fingerprint clearance. b. Approve the following as teacher aides for the 2023-2024 school year:
 Summer Wilson, pending fingerprint clearance
 Misty Ukolowicz, pending fingerprint clearance c. Approve Kyra Frentz as a 1:1 Aide for the 2023-2024 Unified Basketball season. | <ul style="list-style-type: none"> SUBSTITUTE
TEACHER AND
TEACHER AIDES
 1:1 AIDE FOR
UNIFIED B-BALL |
|---|---|

- d. Approve the leave request for Janet Priest, teacher aide, effective on or about February 26, 2024 through on or about April 8, 2024. LEAVE REQUEST
- e. Hereby approve the terms of the Memorandum of Agreement between the CLVCSD and the CLVTA as presented to the Board, regarding the provision of additional compensation to Association members who provide Speech services outside of their regular work schedule. CLVTA MOA

MOTION: Carried 4-0

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, that the Board recess at 8:49 p.m. to conduct an executive session on matters relating contract negotiations and pending litigation and put to a vote which resulted as follows: EXECUTIVE SESSION

MOTION: Carried 4-0

Sharon Huff, Sally Hadley and Paula Jones attended executive session.

MOVED by Christopher Shattuck, seconded by Stacy Aguiar, to resume the regular order of business at 9:33 p.m. RESUMPTION OF REGULAR BUSINESS

MOTION: Carried 4-0

MOVED by Christopher Shattuck, seconded by Tim Walsh, to adjourn the meeting at 9:34 p.m. ADJOURNMENT

MOTION: Carried 4-0

Next Board of Education Meeting: Tuesday, April 8, 2024 at 6:30pm.

Paula Jones
District Clerk
Cattaraugus-Little Valley Central School